**Fourth International PPE conference:
Submission guidelines for manuscripts**

PDF is the preferred format, but Word format is also acceptable. Written manuscripts should be in English. Manuscript must conform to the **style of the Publication Manual of the American Psychological Association (APA), 6ᵗʰ Edition.** Your essay should be typed, double-spaced on standard-sized paper (A4, 8.5" x 11") with 1" margins on all sides. You should use a clear font that is highly readable. APA recommends using 12 pt. Times New Roman or Calibri font. For more information on the APA guidelines, see https://owl.english.purdue.edu/owl/section/2/10/.

Cover Page: The name(s), affiliation(s), address(es), phone and email address(es) of the author(s) centered between margins must appear on a **separate cover page.** Manuscripts are blind reviewed so there must be no indication of the author(s) name on the pages, except in appropriate citations.

Abstract: An informative, comprehensive abstract of **150 to 250 words** must also be submitted and typed on a separate page. This abstract should succinctly summarize the major points of the paper, and the author's summary and/or   conclusions.

Keywords: Please do **NOT exceed 7 words**. Key words must appear after the abstract on the same separate page.

Title: The title should start with a capital letter, unnumbered and centered between the margins. Use a Times New Roman or Calibri 12 point, bold font for the title. Leave 2 blank lines after title.

Running Text: In general, manuscripts must be between **10 and 20 double-spaced pages (roughly 3000 to 6000 words)** excluding the references, figures and tables. Use italic print to emphasize words (bold type and underlining should be avoided). The text must always be justified to occupy the full line width, so that the right margin is NOT ragged. **Please use footnotes for additional information which relates *to* the text, but does not belong *in***

the running text. Leave 2 blank lines at the end of the text.

Acknowledgements: This is an optional section. Acknowledgments or appreciation to individuals for assistance with the manuscript or with the material reported should be included as a note to appear at the end of the article prior to the References. Leave 2 blank lines after acknowledgments.

Financial Support: Work reported or a grant under which a study was made must be noted just prior to the Acknowledgments. Leave 2 blank lines after financial   support.

References: References must conform to the style of the Publication Manual of the (APA) 6th Edition.

Language: If English is not the authors' first language, we recommend that the paper is checked by somebody who is fluent in English prior to submission.

The Organising Committee:

Sofie, Sophie, Sophie, Ayesha, Christian, Franzi, Fabian, Leon, Jonas, Richard